

GOA INDUSTRIAL DEVELOPMENT CORPORATION

(A Government of Goa Undertaking)
PLOT NO. 13A-2, EDC COMPLEX,
PATTO PLAZA, PANAJI GOA 403 001

Place: _____

Date: _____

To,
The Managing Director,
Goa Industrial Development Corporation
PANAJI GOA

**Sub : Application for plot of size of _____ m² in _____
Industrial Estate.**

Sir,

1. I / We have read the terms and conditions for the allotment of plots enclosed at Annexure - I
2. I / We _____
the undersigned hereby accept to take on _____ years lease plot of land admeasuring approximately _____ m² in the _____ Industrial Estate on the terms and conditions referred to in para one and agree to execute the agreement of licence and the lease deed at my / our cost.
3. The lease will commence from the date of issue of all allotment order and obligation and liabilities under the agreement of lease will be deemed to have come into effect from that date.
4. I / We enclose a bank demand draft in favour of GOA IDC, payable at Panaji for Rs. _____ (Rupees _____) being the Security Deposit (interest free security deposit) of Rs. 20/- (Rupees twenty only) per m² refundable and non refundable processing fees of Rs. 5/- (Rupees five only) per m² or Rs. 15,000/- (Rupees fifteen thousand only) whichever is higher.
5. I / We hereby agree to pay the balance amount of the premium towards the plot in maximum 6 annual installments. The rate of interest @ 11% or such rate of interest as may be specified by the Corporation at the time of allotment of the plot and penal interest @ 18% on arrears, if any.

6. I / We understand that the deposit mentioned in para 4 will be adjusted against the last installment of the premium towards the plot and the same is acceptable to me / us.

7. I / We agree to pay the annual lease rent per year @ 2%, 1% and 0.5% as applicable on the cost of the plot or such rate as may be decided by the Corporation from time to time commencing from the date of issue of the Allotment order.

8. I / We understand that no interest will be payable by the Corporation for any of the sums referred to in para 4 of this application form.

9. Should I / We fail to take possession of the plot and/or to execute and complete the Agreement of licence/Lease Deed within the period specified by the Corporation, the allotment of plot is liable for cancellation and the GOA-IDC will be at liberty to forfeit the amount deposited with the plot application without prejudice to all other rights of this Corporation.

10. Any Notice, letter or communication addressed to me / us at the address given below will be deemed a valid and proper notice of intimation to me / us.

11. I / We also enclose the appended questionnaire duly filled.

Signature(s) of the Applicant(s)

Full name in block letters with
designation and address :

Name and address of witnesses should be written legibly after their signature.

1.

2.

1. Name of Individual /Firm /Company:
For which plot is applied for

2. Address:

a) Registered Office :
Tel No. :
e mail :

b) Local Office :
Tel No. :

3. Constitution : Proprietary / Partnership /Private
or Public Limited Company (enclose
a copy of Partnership Deed or
Memorandum and Articles of
Association alongwith Registration.
Certificate / certificate of Incorporation
Respectively.)

4. Date of Registration / Establishment
of Firm / Company

5. In the case of Proprietary / Partnership/ Private or Public Limited Company, please State:

Name(s) of Director/ Partner/ Proprietor	Shares in the Company/ Firm	Residential address with Phone No.	Qualifications	Business background
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6. Proposed location of Factory:

7. Area of plot required.:

8. In case of plot, state :

- a) Area of building to be constructed.
- b) Area to be reserved for further expansion.

9. a) Provisional EM Part I / DGTD Registration / Letter of Intent, Number (enclose Photostate copy)

b) Name and Address of your Bankers:

c) Copy of Provisional Certificate issued by the Office of the Textile Commissioner (if applicable enclose copy)

10. Attach PAN Card / latest Income Tax Clearance Certificate or Exemption Certificate, Whichever applicable.

11. Please give the particulars of firms / industrial units wherein proprietor / partners / directors of this unit are having interest association:

Name(s) of Director Partner/ Proprietor	Name and Address of business firm	Activities carried out	Relationship	Share in Business
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12. Nature of Industry:

12 A. Name of the Products:

a) Is it an ancillary unit (if so enclose copy of approval)

13. Give details about products to be manufactured:

Items to be Manufactured	Annual Qty	Production Value	Use of the Product
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14. Water requirement per day (in ltrs.) :
15. Total power required (give details) in KVA/HP :
16. List of machinery alongwith their power :
requirement in H. P. (enclose sheet if required)
 - a)
 - b)
 - c)
 - d)
 - e)
 - f)
17. In case the machinery is old & being shifted :
from one State to another (copy of the consent
letter from that Govt. is to be submitted).
18. Submit complete project profile and state whether :
it relates to
 - a) New Project
 - b) Modernization / Expansion / Renovation /
Diversification.
19. In case of chemical industry, please state
 - a) Raw material used in the process
 - b) Type of effluent, if any
 - c) Arrangement for treatment and disposal
 - d) Attach flow chart and process parameters.
20. a) Whether you have obtained NOC from
Environmental Pollution Cell
(Directorate of Health Services)
(enclose copy)

b) NOC from Goa State Pollution Control Board
(enclose copy)
21. Raw Material (Annual requirement)
A) INDIGENOUS:.
 - i) Type of raw material
 - ii) Volume cost (annually)
 - iii) Source of Supply

B) IMPORTED:

- i) Type of raw material
- ii) Volume and cost (annually).
- iii) Source of supply
(State Country of origin & State of import
is controlled /free)

22. Number of persons to be:

	Employed	Qualification required	Male/Female	Experience Goan / Non Goan
a) Managerial				
b) Skilled				
c) Semi-skilled				
d) Un-skilled				
d) Other-staff				

23. Please state, if you have entered into a foreign :
collaboration, If so, please enclose copy of approval.

24. Submit details of collaboration agreements if :
any entered into by the unit

25. Uses of bye products, if any

26. Project Cost :	Cost (Rs. in lakhs)
Land (area x rate)	Rs.
Factory building	Rs.
Plant & Machinery	
a) Indigenous	Rs.
b) Imported	Rs.
Transportation	Rs.
Power supply & cabling etc.	Rs.
Erection charges	Rs.
Furniture, fixtures & office equipments	Rs.
Preliminary & pre-operative expenses	Rs.
Provision for contingencies	Rs.
Margin for working capital	Rs.
TOTAL PROJECT COST	<hr/> Rs. <hr/>

27. Means of Finance	
Promoters Capital	Rs.
Unsecured loans and deposits	Rs.
Terms loan from Financial Institution/Banks	Rs.
	<hr/>
TOTAL	Rs.
	<hr/>

28. Attach term loan sanction letter from Financial :
Institution /Banks.

29. Arrangements made for working capital requirements
(attach copy of the sanction letter)

30. Whether machinery has been booked
(attach documents).

The information provided above is correct to the best of my knowledge and belief.

Signature of Proprietor /

Partner/ _____

Director with

Seal of the Company _____

WITNESSES : (Name and full Address)

1

2

Goa Industrial Development Corporation

(A Government of Goa Undertaking)

Plot No. 13A-2, EDC Complex,

Patto Plaza, Panaji Goa 403 001

ANNEXURE – I

TERMS AND CONDITIONS FOR ALLOTMENT OF PLOTS

1. The plots will be allotted for the construction of premises for industrial units only.
2. Only industries which are not obnoxious and have no effluent disposal problem will be permitted to be set up in these areas.
3. The plot holder will not be allowed to let or dispose off their plots by sale or lease hold interest or otherwise except with the prior written permission of GOA-IDC. The permission for the transfer will be issued with such conditions as may be prescribed by the Corporation. However, sub division or disposal of part of plot will not be allowed under any circumstances.
4. The plots are allotted on long lease basis, initially for a period of 30 years which can be extended up to 90 years.
5. The initial deposit for booking a plot is Rs. 20/- (Rupees twenty only) per sq. mt. of area. For plots of area less than 1,000 m², the deposit is still Rs. 15,000/- (Rupees fifteen thousand only)
6. The amount deposited alongwith the application shall be adjusted against the last installment to be paid by the allottee.
7. No interest is payable by the Corporation on the amount deposited alongwith the application.
8. The premium amount of plot is payable in maximum 6 yearly installments. On the outstanding amount an interest is charged @ 11% per annum or at such rate as may be specified by the Corporation from time to time and penal interest @18% per annum on arrears, if any.
9. The plot holders will have to pay an annual lease rent @ 2% upto 10,000 m². Above 10,000m² upto 50,000 m² @ 2% for the first 10,000m² and @ 1% thereafter. Above 50,000m², @ 2% for the first 10,000m², @ 1% from 10,000m² to 50,000m² and @ 0.5% from 50,001m² and above or at such rate as, may be specified by the Corporation from time to time on the total premium amount.

- 9a. Where the land has been allotted (after acquisition) directly without providing infrastructure, annual lease rent @ 1% on the premium amount irrespective of the quantum of area allotted.
10. Any amount due to the Corporation if not paid in time will be recovered as arrears of land revenue & steps will also be taken to file such cases for eviction.
11. The plot holders should at all times comply with all the laws, rules, regulations etc. of the Corporation.
12. The plans of the buildings are to be approved by the GOA-IDC.
13. The Allotment Order will be issued and possession of the plot will be given only after the applicant has paid the first installment of the premium and annual lease rent and compliance of formalities, if any.
14. The first installment should be paid within 15 days from the date of issue of letter about the payment of installment and annual lease rent.
15. If you do not wish to accept the allotment of the plot, the communication in this regard should reach us before 15th day from the date of issue of Allotment Order, failing which the amount deposited with the application shall be forfeited.
16. The allottee has to execute with Corporation a Lease Deed immediately after the issue of Allotment Order.
17. The allottee should apply on his own for water and electricity supply.
18. Any taxes payable to Municipality or Panchayat etc. should be paid by the allottee directly to this Corporation.
19. The plans of the building should be submitted to the Corporation for approval within three months from the date of issue of Allotment Order. The construction of the building should be started within six months. The building should be completed and production started within two years from the date of allotment of plot. Failure to comply with this condition as also condition No. 16, the allotment is liable for cancellation. Any loss which may hereby occur to Corporation will be recovered from the allottee. For the delay caused in submitting the building plans/ starting construction work and completion of factory building, the allottee / lessee will be liable to pay fines to the Corporation at rates prescribed by GOA IDC and will be liable to be evicted on account of all or any of the aforesaid defaults.
20. The allottee shall have to comply with the Goa (Regulations of Land Development and Building Construction) Act, 2008 and the Goa Land Development and Building Construction Regulation, 2010 made thereunder for carrying out any construction and other allied activities.

21. The allotment of the plot will be decided by the Corporation and the decision of the Corporation in this regard will be final and binding on the applicant.
22. No change in the name of the client or ownership or constitution of the firm to whom the plot is allotted shall be made without the previous written consent of the Corporation. The consent of the Corporation will be given on the such conditions as may be specified.
23. Steps should be taken to ensure that no nuisance is caused to the neighbouring units due to discharge or waste of whatsoever nature from the Industry failing which the unit will have to be closed down immediately. Since there is no sewerage system, the waste water should be discharged into the proper soak-pit to be provided by the party.
24. The allottee shall make their own water arrangement for the construction of factory building, for which GOA IDC will not supply water.
25. That the allottee shall be responsible for getting the water and electric supply as the Corporation is itself dependent for this on the Govt. authorities. The allottee therefore requires to apply to the concerned Govt. authorities regarding the supply of the same.
26. The application form and the terms and conditions of allotment is available on office website www.goaidc.com. In case the form is downloaded from the website, an amount of Rs. 500/- towards application fees has to be paid by cash or demand draft at the time of submitting the application.

The application form should be filled up completely. Particulars regarding the requirement of water and electric power should be invariably furnished as accurately as possible. It should be noted that an application which is incomplete in any respect is liable to be summarily rejected without further consideration.

The applicants are requested to ensure that they get the acknowledgment for their application from the Corporation's Office.

For any other particulars, please contact us during working hours at the address given below

MANAGING DIRECTOR
GOA INDUSTRIAL DEVELOPMENT
CORPORATION
Plot No. 13A-2, EDC Complex,
Patto Plaza, Panaji Goa 403 001

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